

**CITY OF CENTRAL POINT
City Council Meeting Minutes
March 23, 2017**

I. REGULAR MEETING CALLED TO ORDER

City Manager Chris Clayton called the meeting to order at 7:00 p.m.

Mr. Clayton asked for nomination of a temporary Chairperson. **Taneea Browning nominated Mike Quilty as Temporary Chairperson.** Rob Hernandez seconded. Roll call: Bruce Dingler, yes; Taneea Browning, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mayor: Hank Williams, excused
Council Members: Allen Broderick, Bruce Dingler, Taneea Browning, Rob Hernandez, and Mike Quilty were present.
Brandon Thueson was excused.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Community Development Director Tom Humphrey; Parks and Public Works Director Matt Samitore; Finance Director Steven Weber; Community Planner Stephanie Holtey; and City Recorder Deanna Casey were also present.

IV. PUBLIC APPEARANCES - None

V. SPECIAL PRESENTATION – Fire District No. 3 Quarterly Report

Interim CEO and Chief Financial Officer Stacey Maxwell presented the Quarterly Report for Fire District No. 3. She explained the incident response status for areas inside the city limits. Response times for Gold Hill are slower because they do not have a fully staffed station and the Central Point Station responds to their calls. She updated the Council on the recruitment process for a Fire Chief. They are in the process of back ground checks for an applicant from Las Vegas. They should be able to announce the results at the end of April.

VI. CONSENT AGENDA

- A. Approval of March 9, 2017 City Council Minutes
- B. Approval of April meeting change
- C. Approval of Public Works Surplus list

Rob Hernandez moved to approve the Consent Agenda as presented. Taneea Browning seconded. Roll call: Bruce Dingler, yes; Taneea Browning, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

VII. ITEMS REMOVED FROM CONSENT AGENDA - None

VIII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

- A. Ordinance No. 2034, An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning Sections 17.08; 17.20; 17.24; 17.28; 17.37; 17.44; 17.46; 17.64; 17.65; 17.67; and 17.75 to Clarify the Administration of current policies and standards.**

Community Development Director Tom Humphrey explained that this is the second reading of an Ordinance to consider miscellaneous amendments to various sections of the Central Point Municipal Code. Staff has identified numerous housekeeping changes that should be made. These changes do not affect current policy, but would clarify administration of current policies and standards. There were a few recommendations made by Council at the first reading of this ordinance, and those have been incorporated.

Bruce Dingler moved to approve Ordinance No. 2034, An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning Sections 17.08; 17.20; 17.24; 17.28; 17.37; 17.44; 17.46; 17.64; 17.65; 17.67; and 17.75 to Clarify the Administration of current policies and standards. Rob Hernandez seconded. Roll call: Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

- B. Ordinance No. 2035, An Ordinance Adopting the 2017 Parks and Recreation Master Plan**

City Manager Chris Clayton explained this is the second reading of an Ordinance adopting the 2017 Parks and Recreation Master Plan. The proposed ordinance will also be incorporated as part of the Comprehensive Plan and will be the basis for conditioning improvements by applicants of land development projects. There were no recommended changes at the first reading.

Tanea Browning moved to approve Ordinance No. 2035, An Ordinance Adopting the 2017 Parks and Recreation Master Plan. Rob Hernandez seconded. Roll call: Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

- C. Resolution No. 1494, A Resolution Approving an Intergovernmental Agreement between the City of Central Point and the Central Point Development Commission to make Financing Payment**

Finance Director Steven Weber explained that the proposed resolution obligates the Development Commission to repay the city \$3,634,000 over a thirteen year period for its participation in the East Pine Streetscape Project. The annual debt service payments are identified in the agreement but will not be finalized until the interest rate is set at closing. The IGA requires that debt service payments be the sole obligation of the Development Commissions tax increment revenues.

There was discussion regarding the financing portion for the water reservoir. The annual payments will be similar but shortened by three years. Mr. Weber explained the payment structure and how much will eventually save the city in payments for the water reservoir.

Allen Broderick moved to approve Resolution No. 1494, A Resolution Approving an Intergovernmental Agreement between the City of Central Point and the Central Point Development Commission to make Financing Payment. Tanea Browning seconded. Roll call: Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

IX. BUSINESS

A. Playful City USA Designation

Mr. Clayton stated that the Playful City Designation is a recognition program honoring cities and towns that ensure that kids in their communities, particularly kids from low-income families, get the balanced and active play they need to thrive. Participating Playful City USA communities and their partners are driving a deeper understanding of the importance of play and engaging their citizens to reimagine cities with kids in mind. If approved Central Point could receive:

- National Recognition and competitive advantage for grants and other funding opportunities.
- Access to webinars, newsletters, and networking events that give our community the tools to continue to evolve as a playful city.
- A marketing kit that includes press releases, a social media plan, and marketing materials to support our national recognition and increase awareness of our participation in Playful City USA.
- Access to online tools that can be used in conjunction with KaBOOM! Playspace mapping data.
- Two highway signs to showcase our recognition to residents and visitors.

There was discussion regarding the different designations that Central Point currently has. There is no limitation on how many designations we can have as long as we meet the requirements for each.

Part of the application process is to create a narrative and a letter of support. Mr. Clayton asked for a motion to sign the letters in support of Central Point becoming a designated Playful City.

Allen Broderick moved to authorize the City Manager and Mayor to sign the letters of support for a Playful City USA Designation. Tanea Browning seconded. Roll call: Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

B. Biennial Citizen Survey Update

Community Planner Stephanie Holtey explained that the city began the selection process for the 2017 Citizen Satisfaction Survey. Five firms responded to the RFQ with proposals ranging in cost from \$14,310 to \$29,580 based on a variety of recommended survey methodologies. Staff is looking for direction regarding the frequency, methodology and goal for doing the citizen surveys.

There was discussion regarding the different proposals and what they offer. Staff was impressed with Northwest Research Group for their expert approach and understanding of prior research in Central Point. The proposed methodology detailed and focused on results will tell an in-depth story and provide a clear picture of our overall strengths and weaknesses. They will also establish a roadmap for future actions by the city.

An effective survey should have a clear purpose for conducting the survey. A biennial survey aligns well with the city's budget process but may be too frequent to capture changes in demographics. A five year survey could align well with the City's Strategic Planning Process, but would delay the implementation of the current survey to 2018/2019 and could result in a minor cost increase.

Council discussed the effectiveness of different types of surveys. The phone surveys don't seem to be very effective these days. They would like to focus on different types of surveys for specific uses.

Allen Broderick moved to select Northwest Research Group and postpone the survey until 2018/19. Rob Hernandez seconded. Roll call: Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

X. MAYOR'S REPORT – Not Present

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- He will be sharing a legal opinion from the City Attorney regarding transient room tax and the ability to include AirBNB properties. It will be hard to track the properties and collect the tax, but we do have that provision in our code already.
- The city has received a draft letter from land owners in CP-6 confirming their interest in being included in the next UGB expansion. This item should come before the council in the next few months.
- The Urban Renewal Budget document is prepared and ready for the committee. This budget meeting will be May 8, 2017.
- Human Resource Director Elizabeth Simas has been working with representatives for the General Services Union Contract Agreement. We should have ratification in May.
- Next week is spring break and coverage at City Hall may be thin. If something comes up he will be available all week.

XII. COUNCIL REPORTS

Council Member Mike Quilty reported that:

- He met with Mr. Talbert regarding IM Inspections for vehicles in the State of Oregon. They will be proposing that CMAQ funds be delegated to areas that are required to pass IM Inspections before being considered for other areas in the state.
- He had a meeting with School District 6 regarding the student parking area and making an application for CMAQ funds to help keep down the dust that causes our air quality to drop.
- He attended the Memorial Service for RVCOG Planner Pat Foley today. She was a long time employee and worked well with the transportation community.

Council Members Rob Hernandez and Bruce Dingler had no report.

Council Member Tanea Browning reported that:

- She attended the Central Point Elementary School exhibit on Friday night. It went well and was engaging. The "wax museum" like features were rich in history and style. All in all a great event.
- She attended the Study Session on Monday.
- She attended Greeters at Anytime Fitness on Tuesday and looking forward to the mixer on April 11th from 5 – 7 at Central Point Perk. This will be their one year celebration in Central Point.
- The RVCOG meeting was cancelled this week.

Council Member Allen Broderick reported that:

- He attended the Study Session on Monday night.
- He attended a SOREDI Board meeting. They have received three new applications to bring jobs into the valley.
- The commercial real estate report is flat. Industrial property is going up, but office space is going down.

XIII. DEPARTMENT REPORTS

Police Chief Kris Allison reported that:

- The department will be doing Reserve Officer Recruitment. They go through the same process as a hired officer so they are able to step into a position when an opening is available.
- During spring break patrols will be a little different to accommodate the change in need.
- She attended a Country Crossing meeting last week. They are taking care to make sure all anticipated issues are covered before the event.

Finance Director Steven Weber reported that:

- He has met with all the departments regarding their budget needs and will be finalizing the proposed budget in April.

- He attended a meeting in Phoenix regarding PERS updates in terms of rate increases over the next biennium.

Community Development Director Tom Humphrey reported that:

- Staff has been meeting with developers regarding apartments in the Twin Creeks area. There is also a proposal from the Housing Authority for apartments.
- There is interest regarding a small shopping center on the corner of Hamrick and Biddle Roads.
- The City has received a nice plaque from the Oregon Quarter Horse Association thanking the city for sponsoring their events. They have just signed an agreement with the Expo for an additional three years.

City Attorney Sydnee Dryer had no report.

XIV. EXECUTIVE SESSION - None

XV. ADJOURNMENT

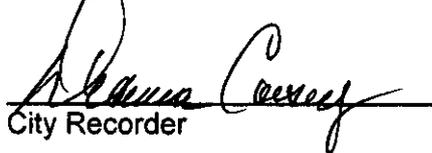
Tanea Browning moved to adjourn, Rob Hernandez seconded, all said "aye" and the Council Meeting was adjourned at 8:05 p.m.

The foregoing minutes of the March 23, 2017, Council meeting were approved by the City Council at its meeting of April 20, 2017.

Dated: 4/20/17


Mayor Hank Williams

ATTEST:


City Recorder